

VanTel/Safeway

Credit Union Legacy Fund

Funding Application Form and Guide

The *Van Tel/Safeway Credit Union Legacy Fund*, administered by Vancity Community Foundation, provides grants of up to \$5,000 charitable organizations in support of the following focus areas:

- **Positive Futures for Vulnerable Youth:** supporting opportunities for vulnerable youth to achieve their potential and future social and economic well being
- **Enhanced Well-Being of Vulnerable Seniors:** support for initiatives that contribute to economic and social well-being of seniors through reducing social isolation; increased access to affordable and appropriate housing options, and increased access to services and other life enhancement programs

The application form can be found on pages 2-4 of this document. Please use the space allocated to provide your information and attach documents as necessary.

If you have any questions during this application process please contact Vancity Community Foundation: give@vancity.com or 604.877.6584.

Please review the [Funding Guidelines](#).

Application deadlines are May 31 and October 31 each year.

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Instructions:

1. Save the form to your computer (form requires the latest version of Adobe)
2. Complete all sections of the form. Applications will only be considered when completed in full.
3. Email the full application to give@vancity.com

Organization Information:

Legal name of Organization: _____

Street address: _____

City: _____ Postal Code: _____

Name of contact person: _____

Title: _____

Phone number: _____ Charitable Registration #: _____

Email: _____

Tell us a little about your organization. Who are you and what is your organization about?
You could include the Mission Statement, mandate, goals and operating principles.

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Project/Program Information:

Name of initiative or program: _____

Project start/end date: _____

Grant amount requested: _____

Focus area:

Youth

Seniors

1. Description of initiative/project for which you are seeking funding:

provide a brief outline including the following: i) rationale/need for this project, b) key target population served; iii) project objectives and iv) project activities

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2. **Please describe how this project contributes to goals/outcomes in our focus areas of Youth and Seniors?** How does/will this project a) Build Positive Futures for Youth and/or b) Enhance well-being for Seniors (see our funding guidelines for more information on these focus areas)

3. **Description of Funding Request:** What specific components, activities or expenses of the above project will Vantel funding support?

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4. **Community Support and Partnerships?** Please note your key partners/funders for this project, including *their role in the project, and any contributions (financial and non-financial)*

5. **Project Budget Summary** *(please use this template to provide a budget summary. You may also attached a more detailed budget separately if desired)*

TOTAL PROJECT COSTS AND FUNDING		
Source of Funds	Amount	Status (Pending or Confirmed)
Vantel Fund		
<i>Source:</i>		
<i>Source:</i>		
<i>Source:</i>		
<i>Source:</i>		
<i>Source:</i>		
Total Funding Available	\$	
Expenses:		
<i>Item:</i>		
<i>Item:</i>		
<i>Item:</i>		
<i>Item:</i>		
<i>Item:</i>		
<i>Item:</i>		
Total Expenses	\$	

Attach copies of the following:

- Optional: detailed income and expense budget for project (maximum 2 pages)
- most recent audited financial statements